

# NEC UNIVERGE BLUE CLOUD SERVICES

## AUTO ATTENDANT GREETINGS SETUP

From any hosted phone, dial 399 + Send

Interrupt the greeting and dial \*5

Enter Pin following by # (PIN # can be found in Settings tab in Auto Attendant section)

Pin ( 2502121 )

Listen to the prompts and make your selection:

- If you know the greeting #, enter it now (used for sub menus)
- Press 1 for after hours
- Press 2 for working hours

Once you have chosen a greeting

- Press 1 to review
- Press 2 to record a new greeting

Sub Menu Greeting #'s

- Company directory – greeting \_\_\_\_\_